

## WILTSHIRE POLICE AUTHORITY

MINUTES of a MEETING held at POLICE HEADQUARTERS, LONDON ROAD, DEVIZES on THURSDAY 16<sup>TH</sup> JUNE 2011

PRESENT: Mr C Hoare (Chairman), Mr R Bluh, Mr R Britton, Mr C Caswill, Mr R Fisher, Mr B Fishlock, Mr B Ford, Ms J Hillyer, Mr C Humphries, Mr A Johns, Mr A Macpherson, Mr R Rogers, Mrs G Stafford, and Ms Tawiah

IN ATTENDANCE: Chief Constable B Moore, T/DCC P Geenty, ACC M Veale, Mr M Bennion-Pedley, Mr K Kilgallen, Mr M Prince, and Miss S Kyte

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1. **Membership** The Chief Executive reported the Membership as follows:

Local Authority Members

*Conservative*

Mr R Bluh

Mr R Britton

Mr R Fisher

Mr B Ford

Mr C Humphries

Mrs C Soden

*Labour*

Ricky Rogers

*Liberal Democrat*

Mr C Caswill

Mr P Sample

Independent Members

Mr B Fishlock

Mr C Hoare

Ms J Hillyer

Mr A Johns

Mr A Macpherson

Mrs G Mortimer

Mrs G Stafford

Ms G Tawiah

2. **Appointment of Member to Preside at the Election of a Chairman**

Resolved: *To appoint Mr Fishlock to preside.*

3. **Election of Chairman**

Resolved: *To elect Mr Hoare as Chairman of the Authority until the next Annual Meeting.*

4. **Election of Vice-Chairman**

Resolved: *To elect Mr Ford and Mrs Soden as Vice-Chairmen of the Authority until the next Annual Meeting.*

5. **Apologies** Apologies for absence were received from Mrs Mortimer, Mr Sample, and Mrs Soden.

6. **Public Questions** There were none.

7. **Declarations of Interest** There were none.

8. **Chairman's Announcements**

Appointment of Assistant Chief Constable

The Chairman reported that Mike Veale had been successful in the recent recruitment process for the Assistant Chief Constable vacancy. The Chairman congratulated ACC Veale on his appointment on behalf of all Members.

The Chief Constable reported the following staffing changes:

As Detective Chief Superintendent, James Vaughan would lead the Protective Services Department and be supported by Superintendent Kier Pritchard. Chief Superintendent Steve Hedley and Superintendent Gavin Williams, who had both previously acted up in these ranks, had been confirmed as substantive.

Superintendent Steve Fulcher had been selected to join the National Police Improvement Agency (NPIA) on secondment as a Homicide Advisor for a period of approximately 18 months.

The Chief Constable also confirmed that a replacement had been identified for Superintendent Wayne Bonne, based in Swindon, following his retirement at the end of July.

Resolved:

- 1) *To note the appointment of Mike Veale as Assistant Chief Constable.*
- 2) *That the Chairman would write a letter of congratulations on behalf of all Members to those Officers made substantive and to Superintendent Fulcher on his secondment to the NPIA.*

9. **One Swindon Update** The Chairman welcomed Mr James Griffin, Head of Policy, Swindon Borough Council, to the meeting. An update report by Mr Griffin on One Swindon had been circulated along with the Delivery Plan. Mr Britton stated that the report did not make mention of Clusters and queried the engagement model that would be used to deliver the One Swindon project. Mr Bluh responded that discussion at partnership boards focused on localities and that this structure was being reviewed.

Mrs Stafford asked how success would be measured as it was recognised that this would be a long process. The Force were also asked that they were happy to sign up to the budgeting and planning of this as relevant resources would need to be aligned appropriately. Mr Griffin responded that there was a delivery plan for each objective which had been scrutinised closely by the Director of Finance at Swindon Borough Council. Key milestones had also been identified which would be reported on at six monthly intervals.

Ms Tawiah commented that the success of this would rely on the public getting involved and they would need to feel that they were engaged, otherwise they would be less likely to support this. Mr Bluh stated this would be taken into the communities to get them engaged.

Resolved: *To note the update provided by Mr Griffin.*

10. **Minutes of the Meeting held on 7<sup>th</sup> April 2011**

Operation Brunel

Mrs Stafford reported that the Governance Board for Operation Brunel had had its first meeting. Mrs Stafford was elected as Chairman for the first year and the Terms of Reference had been broadly agreed with some minor changes. There would be two governance meetings a year and two management meetings. These would be structured so that the meetings fell quarterly and Mrs Stafford would attend both meetings. Better financial information was required and a briefing had been given on expectations on reports for future meetings. It was also reported that other Forces were interested to know how this was progressing. The Chief Constable stated that there would appear to be good prospects for this collaboration to be successful and the vibe from the staff was positive.

- Resolved: 1) *To note the update provided by Mrs Stafford.*  
2) *To approve and sign the minutes of the meeting held on 7<sup>th</sup> April 2011.*

11. **Outstanding Actions**

*7<sup>th</sup> April 2011, Minute 8.3):* The Chief Constable stated that the report he had commissioned had not yet been received but that he would share this with Members at the earliest opportunity. Ms Hillyer stated that now the Chief Constable had been appointed as Chairman of the Wiltshire Criminal Justice Board, it would be useful to have an overview from him on the problematic areas that he intended to review. The Chief Constable welcomed this opportunity.

- Resolved: 1) *To ask the Chief Constable to provide an overview of the Wiltshire Criminal Justice Board to Members at the September Briefing Session.*  
2) *To note the updates provided.*

12. **WPA and Force Risk Register** The Chairman reported that the Audit Committee would fully review the WPA risk register at its next meeting on 27<sup>th</sup> June 2011.

The T/DCC reported that three changes had taken place to the Force Corporate Risk Register since the last WPA meeting in April and that the Force risk appetite remained at 30.

Resolved: *To note the content of the WPA and Force risk registers.*

13. **Olympics Update** A report by the Chief Constable had been circulated. It was now known that the Olympic Torch would be visiting Wiltshire twice although the route had not yet been identified. The Metropolitan Police would provide an escort for the Torch for its route through the whole of the Country and a regional command structure had been proposed for the route of the Torch in the South West. The Bronze Commander would be provided by each host Force.

Resolved: *To note the content of the report.*

14. **WPA Report on Force Performance 2010-11** A report commenting on the Force's performance by the Authority for 2010-11 had been circulated. As Lead Member for Performance, Mr Macpherson gave an overview of the changes made during the performance year by the Government and the impact these had on the initial measures set, such as the loss of the confidence target and the Policing Pledge. The performance level applied for 2010-11 were comparisons with Wiltshire's Most Similar Forces (MSF) and where this was not available, then comparison would be against previous performance. Force performance was considered to be 'Good', although performance in some areas of activity may be worse than in previous years. This was the case with serious violent crime detection rates.

Looking forward, Mr Macpherson stated that the Authority would need to test the commitment it and the Force had given to the public that numbers would not be reduced from Neighbourhood Policing Teams. No formal comment had been made in the report with regard to Strategic Priority 5 (Creating a Sustainable Policing Model for Wiltshire), as this was continually monitored by the Authority's Value and Productivity Group. In summary, the Authority was pleased to endorse the Force's self-assessment of performance as 'Good', although there were some variations in the detailed analysis.

The Chairman sought comments from Members on this report:

- Mr Humphries asked the Force to provide numbers of staff allocated to Neighbourhood Policing Team from 2006 (split into Sergeants, Constables, and PCSOs) to present day. Mr Caswill also shared this request.
- Mr Johns stated that the poor performance in relation to satisfaction with follow-up would continue to impact upon public confidence in the police. The Chief Constable welcomed the Authority's assessment of this area of business and agreed that more effort was required.
- Mr Caswill stated that the wording in Paragraph 3.5 of the report should be amended to omit the word 'police', as confidence in criminal justice effectiveness was a partnership matter.

- Resolved:
- 1) *To ask the Force to provide details of numbers of staff allocated to Neighbourhood Policing Teams from 2006 to present day. This should be categorised, per area, in terms of Sergeants, Constables, and PCSOs.*
  - 2) *To omit the word 'police' in Paragraph 3.5 of the report.*
  - 3) *To note the content of the Authority's assessment of Force performance for 2010-11.*

15. **Chief Constable's End of Year Performance Report 2010-11** A report by the Chief Constable had been circulated which attempted to describe the inputs, outputs and outcomes of performance for the Force for 2010-11. It did not yet align budget allocation to performance which the Chief Constable was willing to do. Members asked that this be done and the report re-circulated to Members.

- Resolved:
- 1) *That the Chief Constable would include details of budget allocation and impact upon performance in the 2010-11 Performance Report and that this would be re-circulated to Members.*
  - 2) *To note the content of the report.*

16. **Chief Constable's Performance Report 2011-12** A report by the Chief Constable covering the period 1<sup>st</sup> April to 31<sup>st</sup> May 2011 had been circulated. The Strategic Priorities against which performance would be measured for 2011-12 were:

SP1 Tackling Violent Crime

SP2 Managing those that cause the most harm in our communities

SP3 Tackling Anti-Social Behaviour and associated local crime issues

SP4 Creating a Sustainable Policing Model for Wiltshire

Of the measures set for the first three Strategic Priorities, the level of performance was graded as follows:

8 areas were considered excellent

11 areas were considered good

2 areas were considered fair; and

2 areas were considered poor

The areas considered poor were Distraction Burglary and Distraction Burglary Detection Rate. It was reported that the numbers involved were very small.

The two areas considered fair were Criminal Damage and All Crime Resolved Rate. The Joint Strategic Performance Board would be reviewing the figures for

Criminal Damage and look to develop tactical plans around dealing with this matter.

The Chief Constable also reported on the following:

- He had commissioned a review of the investigation of the Force's handling of the Donovan Van Lil case following the acquittal of a man charged with his murder. This would be lead by Operation Brunel.
- A new file of evidence had been prepared for the Crown Prosecution Service in relation to the murder of Mr Cooksey in March 2009.
- The Earl Ferrer's Trophy (a National award for Specials and Support Staff) had been awarded to Wiltshire Special Constabulary for their role in Operation Diamond (tackling violence associated with the night time economy in Swindon). A second team from Wiltshire Police of Human Resources personnel and Special Constables were highly commended in their category for the work they had done in increasing the Special Constabulary to 300 and keeping a high retention rate.

The Chairman then invited Members to comment:

- With regard to the criminal damage figures, Mr Bluh asked whether it was possible to tell what damage was being caused and where. The T/DCC stated that an analysis on data would be done which would provide some more detail. He would arrange for this to be shared with Mr Bluh.
- Mr Caswill queried why no data had been provided for the number of killed and seriously injured. The T/DCC reported that this was a ten year national target which had now been completed although it would continue to be monitored by the Joint Strategic performance Board.

- Resolved:
- 1) *To note the content of the report and the verbal update provided by the Chief Constable.*
  - 2) *That the Chairman would write, on behalf of all Members, to the Special Constabulary and the Force Human Resources Department congratulating them on their awards.*
  - 3) *That the analysis to be done on the criminal damage figures would be shared with Mr Bluh.*

17. **Annual Treasury Management Report** A report by the Treasurer had been circulated.

- Resolved:
- 1) *To note the report and the net return for 2010-11 from the investment of surplus cash of £0.299million.*
  - 2) *To note and endorse that on 13<sup>th</sup> June 2011 the Treasurer exercised his delegated authority, in consultation with the Chief Executive, to renew the £3million deposit with Barclays for 7 months at 1.125%.*

18. **Revenue Outturn 2010-11** A report by the Chief Constable had been circulated. The following comments and observations were made:

- That vehicle and fuel excess should be looked at as part of the policing model.
- That transport costs also included insurance costs and the excess paid in event of an accident. The Force's excess on its current insurance policy is £50k.

- That the extent and associated costs of use of external Solicitors in Inquests and Misconduct Hearings should be questioned.

Resolved: *To note the provisional out-turn and the general reserve position at 31<sup>st</sup> March 2011 of £7.682million.*

19. **Revenue and Capital Budget Monitoring Statements** Due to technical difficulties with the Force finance system it had not been possible to produce these reports for consideration by Members at this meeting. Members noted that they were due to be considered at the Budget Action Group meeting scheduled for 27<sup>th</sup> June 2011.

20. **Committee Membership and Terms of Reference** A report by the Chief Executive had been circulated.

- Resolved:
- 1) *To rename the Audit Committee as the 'Audit and Risk Committee'.*
  - 2) *To remove Paragraph 19 of the Professional Standards Terms of Reference.*
  - 3) *To amend Paragraph 7 of the Joint Strategic Board Terms of Reference to read 'To draft and oversee implementation of WPA Transition Plan'.*
  - 4) *To approve the Committee Membership and the Lead Member appointments for 2011-12.*

21. **Committee Reports** The minutes of the following meetings were circulated:

<u>Meeting</u>	<u>Date</u>
Strategy, Direction and Progress	29 <sup>th</sup> March 2011
	24 <sup>th</sup> May 2011
Professional Standards	9 <sup>th</sup> May 2011

- Resolved:
- 1) *To note the above minutes.*
  - 2) *That the Chief Executive would liaise with Mr Britton over his allocation of performance monitoring of Strategic Priority 3 as a number of areas he had previously reviewed were within Strategic Priority 2.*

22. **Group Reports**

Resolved: *To note the verbal updates provided.*

23. **Conferences and Meetings Attended by Members since the Previous Meeting, and Future Conferences / Seminars**

Operation Drench

Mr Ford stated that he had been involved with this and would be writing a report for the Community Engagement Working Group.

Police Federation Conference, 17<sup>th</sup>-18<sup>th</sup> May 2011

The Chairman reported that he had attended the Conference as a guest of the Wiltshire Federation.

Resolved: *To note the updates provided.*

**24. Dates of Police Authority Meetings in 2011 and 2012**

<b>2011</b>	<b>2012</b>
22 <sup>nd</sup> September	9 <sup>th</sup> February
3 <sup>rd</sup> November	19 <sup>th</sup> April
8 <sup>th</sup> December	

Resolved: *To note that the meetings scheduled for 20<sup>th</sup> October 2011 and 5<sup>th</sup> April 2012 had been cancelled and replaced with the November 2011 and April 2012 dates as detailed above.*

**25. Urgent Items** The Chairman agreed to accept the following urgent items:

i. Forensics Services

Resolved: *To delegate authority to the Strategy, Direction and Progress Committee to sign contracts as required in connection with Operation Slingshot.*

ii. National Air Support Service

The Chief Executive stated that a bespoke business case for each Authority would be circulated shortly and it was likely that Authorities would need to sign up to this by the end of July 2011.

Resolved: *To delegate authority to the Strategy, Direction and Progress Committee to sign contracts as required in connection with the National Air Support Service.*

iii. Statement of Accounts 2010-11

Resolved: *To delegate authority to the Audit Committee to approve the Statement of Accounts 2010-11 at its June meeting.*

**26. Exclusion of the Public**

Resolved: *In accordance with Section 100A (4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Items 27 and 28 below because it is likely that if a member of the public were present there would be disclosure to them of exempt information as defined in Paragraphs 1, 2, 3, and 4 of Schedule 12A to the Act.*

**27. Committee Reports** The minutes of the following meetings were circulated:

<u>Meeting</u>	<u>Date</u>
Strategy, Direction and Progress	29 <sup>th</sup> March 2011
	24 <sup>th</sup> May 2011

Resolved: *To note the above minutes.*

**28. Report on Inquest into Kayran** A report by the Chief Constable which had been considered at the Professional Standards Committee meeting held on 9<sup>th</sup> May 2011 had been circulated.

Resolved: *To arrange a meeting with the Force and those Members who wish to discuss this matter and to report back at the next meeting.*

**29. Urgent Items** The Chairman agreed to accept the following confidential urgent items:

i. Tri-Force Firearms Training Service

A confidential report by the Chief Executive had been circulated.

Resolved: *To delegate authority to the Chairman, Ms Hillyer, and Mrs Stafford to approve the Heads of Terms for the Collaboration Agreement for the Tri-Force Firearms Training Service.*

ii. Olympics Update

The T/DCC informed Members that the Force were now aware of the number of Officers required from Wiltshire to support the Olympics.

Resolved: *To note the update provided by the T/DCC.*

(Duration of Meeting: 10.30am to 1.00pm)